

**State of Hawai'i  
AGRICULTURAL RESOURCE MANAGEMENT DIVISION  
DEPARTMENT OF AGRICULTURE AND BIOSECURITY  
Honolulu, Hawai'i**

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**COMPETITIVE SEALED BIDDING (IFB)**

**All Terrain Vehicles (ATV) for Various Islands  
DOASW17**

**Notice Date: April 13, 2026**

**BIDS VIA HIePRO DUE BY:**

**April 30, 2026  
2:00 p.m.**

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NOTICE TO BIDDERS

COMPETITIVE BIDS for DOASW17 shall be submitted to the State of Hawai‘i, Department of Agriculture and Biosecurity (DAB), Agricultural Resource Management Division (ARMD) electronically via Hawai‘i e-Procurement (HIePRO) before **2:00 p.m., April 30, 2026**. Fill out this document and submit as an attachment on HIePRO. HIePRO is accessible through the State Procurement Office website at [www.spo.hawaii.gov](http://www.spo.hawaii.gov).

General Conditions – AG-008, latest revision shall be made part of the specifications.

Questions relating to this solicitation shall be submitted through HIePro before April 22, 2026, 2:00 pm.

The ARMD is accepting sealed bid offers for new all-terrain vehicles, in accordance with the specification herein. All costs including taxes and any associated cost shall be included in the bid provided by the Bidder.

The award of the contract, if it be awarded, will be subject to the availability of funds.

BID FORM

**DOASW17**

**All Terrain Vehicles (ATV) for Various Islands**

Chief Engineer  
Agricultural Resource Management Division  
Department of Agriculture and Biosecurity  
State of Hawai'i

Dear Sir:

The undersigned has carefully read and understands the terms and conditions specified in the Bid Form and Special Provisions attached hereto, and in the AG-008 General Conditions, by reference made a part hereof and available upon request; and hereby submits the following offer to perform the work specified herein, all in accordance with the true intent and meaning thereof. The undersigned further understands and agrees that by submitting this offer, 1) Is declaring his/her offer is not in violation of Chapter 84, Hawaii Revised Statutes, concerning prohibited State contracts, and 2) he/she is certifying that the prices submitted were independently arrived at without collusion.

The undersigned represents: **(Check  $\surd$  one only)**

A **Hawaii business** incorporated or organized under the laws of the State of Hawai'i;

**OR**

A **Compliant Non-Hawaii business** not incorporated or organized under the laws of the State of Hawai'i, but registered at the State of Hawaii Department of Commerce and Consumer Affairs Business Registration Division to do business in the State of Hawaii.

State of incorporation: \_\_\_\_\_

Offeror is:

Sole Proprietor     Partnership     Corporation     Joint Venture

Other \_\_\_\_\_

Federal Tax I.D. No.: \_\_\_\_\_

Hawaii General Excise Tax License I.D. No.: \_\_\_\_\_

Payment address (if other than street address below): \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Business address (street address): \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

Respectfully submitted:

Date: \_\_\_\_\_

(x) \_\_\_\_\_  
Authorized (Original) Signature

Telephone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

\_\_\_\_\_  
Name and Title (Please Print or Type)

Email Address: \_\_\_\_\_

\_\_\_\_\_  
**Exact Legal Name of Company (Offeror)**

\*If Offeror is a “dba” or a “division” of a corporation, furnish the exact legal name of the corporation under which the award will be executed.

The following offer is hereby submitted for DOASW17, furnishing and delivering new, all terrain vehicles for the ARMD, as specified herein:

**BASE BID**

Item No.	Quantity	Unit	Description	Unit Price	Total
1.	1	EACH	All Terrain Vehicle, with delivery to Hawai'i Island, at 66-1220 Lalamilo Farm Road, Unit B Kamuela, HI 96743	\$ _____	\$ _____
2.	1	EACH	All Terrain Vehicle, with delivery to Oahu, at 41-645 Mokulama Street Waimānalo, HI 96795	\$ _____	\$ _____
3.	1	EACH	All Terrain Vehicle, <b>with added roof-mounted light bar,</b> with delivery to Moloka'i Island, at 801 Puupeelua Ave Hoolehua, HI 96729	\$ _____	\$ _____
<b>Total Base Bid (Items 1-3)</b>					\$ _____

Make and model of ATV \_\_\_\_\_

**ADDITIVE ALTERNATE #1**

Item No.	Quantity	Unit	Description	Unit Price	Total
4.	1	EACH	All Terrain Vehicle, with delivery to Hawai'i Island, at 66-1220 Lalamilo Farm Road, Unit B Kamuela, HI 96743	\$ _____	\$ _____
<b>Total ADDITIVE ALTERNATE #1 (Item 4)</b>					\$ _____

RECAPITULATION

Enter this amount on HiePro

Total Base Bid (Items 1 to 3) \$ \_\_\_\_\_

Additive Alternate #1 (Item 4) \$ \_\_\_\_\_

TOTAL SUM BID (Items 1 to 4) \$ \_\_\_\_\_

\*All-inclusive, including all taxes and fees, preparation, delivery, and documents cost. Cost shall be fixed price. Subject to availability of funds.

CONDITION OF AWARD

It is understood that the award of the contract will be made on the basis of the lowest responsible Base Bid (Items 1 to 3).

In the event the low bid is below the available funds certified by the appropriate fiscal officer, the head of the purchasing agency responsible for the procurement in question is authorized to award Additives to the lowest bidder. The award of Additives may be in any order or combination such that the Base Bid plus Additives do not exceed the available funds.

It is understood and agreed that the Department of Agriculture and Biosecurity reserves the right to reject any and/or all bids and waive any defects when, in the Board's opinion, such rejection or waiver will be for the best interest of the State of Hawaii.

In the event all bids exceed available funds certified by the appropriate fiscal officer, the head of the purchasing agency responsible for the procurement in question is authorized in situations where time or economic considerations preclude resolicitation of work of a reduced scope to negotiate an adjustment of the bid price, including changes in the bid requirements, with the low responsible and responsive bidder, in order to bring the bid within the amount of available funds. It is understood and agreed upon that the head of the purchasing agency may delete a portion or all of any item(s) in the proposal at the stated unit or lump sum price as necessary to stay within the available funding. The bidder is responsible to make an earnest effort to represent the actual cost of each item, including all materials, labor, equipment, overhead and profit in their bid proposal to preclude claims of anticipated profit or loss of profit because of an unbalanced bid proposal.

It is also understood that if a mutually agreeable cost for the reduced scope of work necessitated by a lack of available funds cannot be agreed upon between the bidder and the head of the purchasing agency within 14 calendar days after the bid opening, then the bid may be rejected in the best interest of the purchasing agency, and the head of the purchasing agency may negotiate in progressive order (lowest to highest) with the next lowest responsible and responsive bidder.

#### **SPECIFICATIONS**

In addition to detailed equipment specifications herein, the following requirements shall form a part of these specifications:

- A. Equipment offered shall include any other standard features not listed but detailed in the manufacturer's brochures and deemed necessary for the proper and safe operation of the equipment.
- B. Manufacturer's standard warranty of 1 year from the date the equipment is placed in service. Full coverage shall include cost of parts, labor and any other expenses incurred in performing warranty work. Hard copies of warranty documents shall be delivered with the equipment and shall detail manufacturer's obligation and warranty.
- C. Contractor shall provide copies of the owner-operator manual and service/repair manual per each type of vehicle and attachment at the time the equipment is delivered. All manuals are to be complete and furnished with the delivery of the equipment. Hard copies of all manuals shall be delivered with the equipment. An electronic version of the manuals shall be submitted before or on the equipment date of delivery, if available. The electronic version should be printable with no material omissions.
- D. Equipment shall be completely serviced and in full operational condition upon delivery.

E. Accessory or standard equipment installed on the vehicles shall be fully guaranteed by the Contractor against defects resulting from the use of defective or inferior materials or from neglect or from defective workmanship or against all design and manufacturing defects. Warranty period shall begin from the date equipment is placed in service and shall be for a minimum period of one (1) year or for the period guaranteed by the manufacturer, whichever is longer except for rust proofing. Hard copies of warranty documents shall be delivered with the equipment and shall detail manufacturer's obligation and warranty procedures. Contractor shall replace or repair defective material and/or workmanship at no cost to the State for parts and labor during the warranty period, provided such defects are not due to abuse or negligence on the part of the State.

F. All equipment offered shall meet ANSI and OSHA safety requirements, and any other Federal or State safety requirements. If applicable or when requested, equipment shall bear a label or written documentation indicating approval of safety requirements from a bonafide testing laboratory.

G. **MANUALS/TECHNICAL/SERVICE BULLETINS:** Successful bidder shall furnish a set of factory service Bulletins: manuals containing system description/service procedures; a set of service special manuals, service labor time, Power train control/emission diagnosis manuals, specified equipment parts books. All manuals are to be complete and furnished with the delivery of the equipment. Minimum one (1) hard copy of each shall be submitted at the time of delivery, for each vehicle. All technical and service bulletins pertaining to service/repair revisions and identification of new replacement parts from the equipment manufacturer shall be provided by the successful bidder to the Hawai'i Department of Agriculture – Agricultural Resource Management Section on a timely basis.

#### **ATV MINIMUM SPECIFICATIONS**

1. Condition: New
2. Model/Type: 4 door, 6 passenger ATV;  
RANGER CREW XP 1000 NorthStar Edition Premium, or approved equal.  
Submit substitution request prior to the deadline for questions, if another model or manufacturer is proposed.
3. Other minimum specs:
  - 82 HP
  - 4 wheel drive
  - Gas powered
  - Hard roof
  - 14" ground clearance
  - Hard doors with manual or power windows
  - All terrain tires
  - Winch
  - Tow hitch receiver with 2" ball hitch
  - Power steering
  - Glass or Polycarbonate full windshield
  - Climate control, rearview mirror, seat belts, headlights, taillights, windshield wipers

## **SPECIAL PROVISIONS**

### **1. INTRODUCTION**

Pursuant to §103D-305, Hawaii Revised Statutes, the State of Hawaii, Department of Agriculture, Agricultural Resource Management Division (hereinafter referred to as “ARMD”) is accepting quotes for all terrain vehicles, in accordance with the following specification. All costs including taxes and any associated cost shall be included in the bid provided by the Bidder.

### **2. TERMS AND ACRONYMS USED HEREIN**

Procurement Officer State	=	The Chairperson of the Board of Agriculture All agencies, including ARMD participating in this agreement
CPO	=	The Chief Procurement Officer of the State Procurement Office of the State of Hawaii.
SPO	=	State Procurement Office of the State of Hawaii, located at 1151 Punchbowl Street, Room 416, Honolulu, Hawaii 96813, P.O. Box 119, Honolulu, Hawaii 96810-0119.
ARMD	=	Agricultural Resource Management Division, located at 1428 South King Street, Honolulu, Hawaii 96814.
103D Bidder or Offeror	=	Any individual, partnership, firm, corporation, joint venture, or other entity submitting directly or through a duly authorized representative or agent, a bid/quote for the good, service, or construction contemplated.
CA	=	Contract Administrator
GET	=	General Excise Tax
GC	=	State of Hawaii, Office of the Attorney General, 103D General Conditions, and/or Department of Land and Natural Resources Interim General Conditions, 1994, as amended
HRS	=	Hawaii Revised Statutes
HAR	=	Hawai'i Administrative Rules
IFB	=	Invitation for Bids
RFQ	=	Request for Quote

### **3. AUTHORITY**

This IFB is issued under the provisions of the State Procurement Code (HRS Chapter 103D) and the State Procurement Office’s applicable Directives, Circulars, and administrative rules. All prospective Offerors are charged with the presumptive knowledge of all applicable legal authorities. Submission of a valid executed offer by any prospective Offeror shall constitute admission of such knowledge on the part of such prospective Offeror. Any Agreement arising out of this offer is subject to the approval of the State Department of the Attorney General, as to form and to all further approvals as required by statutes, administrative rule, order, or other directives.

4. **CONTACT**

The Contact for this Request is:

Bryce Yoshimori  
Agricultural Resource Management Division  
1428 South King Street  
Honolulu, Hawai'i 96814  
Phone: (808) 973-9441, Facsimile: (808) 973-9467

5. **BID PREPARATION**

Bid Submittal: Bids shall be submitted through HlePRO.

**NO OFFERS WILL BE ACCEPTED AFTER THE DEADLINE SET FOR SUBMITTING OFFERS.**

Legal Name. Offers shall be submitted using the Offeror's exact legal name as registered with the State Department of Commerce and Consumer Affairs.

Offer Price. The offer price shall be the all-inclusive price to perform the services as specified herein. The offer price shall be the all-inclusive price and includes, but is not limited to, all labor, taxes, and any other costs for providing the services herein.

Acceptance of offer, if any, shall be made within sixty (60) calendar days after the opening of offers, and the prices quoted by the Offeror shall remain firm for the sixty (60) day period or longer as mutually agreed upon by the Offeror and the State.

6. **DELIVERY DATE AND LOCATION**

The equipment shall be available for acceptance by the Agricultural Resource Management Division, at the locations described, by November 30, 2026. Earlier delivery date is preferred.

7. **PAYMENT**

Acceptance of payment for the equipment delivered will not be made with the inclusion of the required documents and certificates.

Section 103-10, HRS, provides that the State shall have thirty (30) days after receipt of invoice for satisfactory delivery of goods or performance of the services, to make payment in accordance with the Purchase Order. For this reason, the State will reject any bid submitted with a condition requiring payment within a shorter period. Further, the State will reject any bid submitted with a condition

requiring interest payments greater than that allowed by §103-10, HRS, as amended.

The State will not recognize any requirement established by the Contractor and communicated to the State after award of the contract that requires payment within a shorter period or interest payment not in conformance with statute.

The State will base payment on invoices submitted by the Contractor for satisfactorily completed delivery of the goods.